1

00:00:00,690 --> 00:00:08,310

You will need to amend the welcome page and the left hand menu of your blackboard module to ensure that both are correct.

2

00:00:08,310 --> 00:00:20,160

So we'll start here by correcting some of the information in the welcome page, so ensure that the welcome page is selected from the left hand menu.

3

00:00:20,160 --> 00:00:28,110

Then next to the welcome title, there's a dropdown menu to the right click Edit.

4

00:00:28,110 --> 00:00:33,640

And that will enable us to edit the welcome page.

5

00:00:33,640 --> 00:00:42,850

So first thing here, we have to amend it to ensure that the correct school name is given appropriate to your particular school and module.

6

00:00:42,850 --> 00:00:52,390

And we also need to ensure we have the correct module name, so replace that text in orange.

7

00:00:52,390 --> 00:00:57,400

But whatever is the module name of your particular module,

8

00:00:57,400 --> 00:01:07,210

you also need to add any missing items into the blackboards left hand menu listed on the welcome page.

9

00:01:07,210 --> 00:01:15,640

All the menu items that should appear in the left hand side of the Blackboard Module menu item can see towards the bottom.

10

00:01:15,640 --> 00:01:20,500

We've got resource list discussion assessment and turn it in.

11

00:01:20,500 --> 00:01:28,630

But in my left hand menu, I've got a resource list, then turn it in and discussion and assessment are missing,

12

00:01:28,630 --> 00:01:33,520

so we need to add those in to make sure they match the welcome page.

13

00:01:33,520 --> 00:01:38,830

So to do that, we can create a content area.

14

00:01:38,830 --> 00:01:46,370

I'll create one for the discussion. Make it available to users.

15

00:01:46,370 --> 00:01:57,540

And also warned for assessment. Make it available to users by clicking the box, click Submit,

16

00:01:57,540 --> 00:02:05,120

and then to ensure that in the same order, they appear on the welcome page, we can use the.

17

00:02:05,120 --> 00:02:10,600

Up and down, Arrow. To the left of discussion, drag that up,

18

00:02:10,600 --> 00:02:20,580

that should appear just beneath resource list on the left hand menu and we can drag assessment, so that appears just below discussion.

19

00:02:20,580 --> 00:02:26,910

The welcome page template shows the default menu structure that's expected in your blackboard module,

20

00:02:26,910 --> 00:02:31,980

but if you find yourself having to use any additional menu items in your left hand value,

21

00:02:31,980 --> 00:02:41,190

then a description for these will have to be added into your welcome page to ensure that the list of menu items is complete.

22

00:02:41,190 --> 00:02:52,290

Once you've included a description of any additional menu links, don't forget you'll need to delete that orange text instruction for staff.

23

00:02:52,290 --> 00:02:58,800

Finally, to ensure that screen readers or other accessibility aides can read the welcome page correctly,

24

00:02:58,800 --> 00:03:08,160

we need to ensure that the heading text is set to the hedging style and blackboard, so select the heading text.

25

00:03:08,160 --> 00:03:16,530

And. Click the heading style. Once all your edits have been finalised, click submit at the bottom right.

26

00:03:16,530 --> 00:03:22,037

To save your edits to the welcome page.