# **Using the virtual computers and desktop during synchronous sessions**

Transcript of video

Duration 03:08

Welcome to this guide on using the virtual computers and desktop during synchronous sessions. By the end of this guide, you should know how to use them using a Collaborate Ultra session via the Chrome browser. Access yourDMUlabs at the browser link your **yourdumlabs.dmu.ac.uk**.

So here I am in the Chrome browser, and I will now join the collaborate session where I intend sharing the virtual labs. Open the Collaborate Panel, and then open Share Content.

In a separate browser window, I have already got the horizon welcome screen open and I can now log in to Horizon. Don't forget, you get logged off after 15 minutes so if you intend to do a lot of talking introductions, activities, before accessing the labs don't log in at the start and find you've been logged off.

OK. Now back in the Collaborate Ultra session, I can now do share applications screen. If I select the Chrome tab option, I can see the horizon dashboard.

If you intend to share any audio, for example, from an animation clip or a video, make sure you select the share audio tick box here at the bottom.

I can now select the Horizon tab. And share. I will now be able to use Horizon, use the desktop, select any of the desktops I need or applications, and the students will be able to view it. If I return to collaborate. You can see the view that the students will get.

When you're ready to stop sharing, just use the stop sharing button at the top here.

If you want a student to share an application. Then they must be promoted to a presenter. So go to the student Attendee Controls and make presenter. Make the student aware that they also need to be either in Chrome or Firefox in order to share their screen. If a student is sharing content, then you must not record this session.

Don't forget to log out from Horizon.