# Editing a DMU Replay resource (top and tail)

**Note:** Whilst not trying to provide professional standard recordings, by editing in DMU Replay we can;

* Develop some consistency in approach and delivery, and
* Ensure that standard recordings do not exceed 20 – 30 minutes.

## Learning outcomes

By the end of this guide you should know;

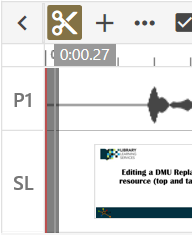
* How to open the DMU Replay Editor,
* Trim the start and end of a recording (top and tail), and
* Remove chunks from the middle of recordings.

## How to

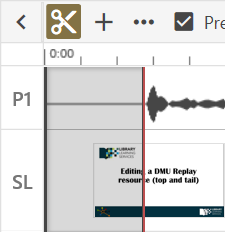
1. Open the DMU Replay Editor by clicking the Edit button next to the desired recording.

[](https://celt.our.dmu.ac.uk/wp-content/uploads/sites/9/2020/06/1-8.png)

2. To trim the beginning (top), move the mouse to the left of the timeline until the mouse pointer becomes a thick grey vertical line.

[](https://celt.our.dmu.ac.uk/wp-content/uploads/sites/9/2020/06/2-6.png)

3. Click and hold the left mouse button and drag to the right. Release the mouse button at the new start point.

[](https://celt.our.dmu.ac.uk/wp-content/uploads/sites/9/2020/06/3-6.png)

4. To trim the end (tail), repeat the process but this time move the mouse to the right hand end of the timeline and drag to the left.

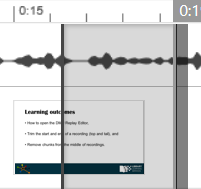
5. To remove a section from the middle, click the mouse on the timeline roughly where the section to be removed appears.

[](https://celt.our.dmu.ac.uk/wp-content/uploads/sites/9/2020/06/4-6.png)

6. Click and hold the left mouse button at the selected point and drag to the right. Release the mouse button.

[](https://celt.our.dmu.ac.uk/wp-content/uploads/sites/9/2020/06/5-4.png)

7. Use the black bars that appear either side of the cut to fine tune the selection.

[](https://celt.our.dmu.ac.uk/wp-content/uploads/sites/9/2020/06/6-3.png)