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00:00:00,000 --> 00:00:05,321

This QuickGuide demonstrates how to share a DMU Replay recording

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00:00:05,321 --> 00:00:11,134

with all staff and students at DMU, using a hyperlink.

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00:00:11,134 --> 00:00:27,046

Navigate to the DMU Replay server at panopto.dmu.ac.uk, sign in

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00:00:27,046 --> 00:00:35,712

and locate the recording that you wish to share.

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00:00:35,712 --> 00:00:41,394

Hover your cursor over the recording and click the Share button.

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00:00:41,394 --> 00:00:45,688

Click on the â€˜Who has accessâ€™ panel.

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00:00:45,688 --> 00:00:50,682

Then select â€˜Anyone at your organization with the linkâ€™

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00:00:50,682 --> 00:00:54,162

Click the 'Save Changes' button

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00:00:54,162 --> 00:00:58,791

The Link address, which is highlighted is what you need to send

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00:00:58,791 --> 00:01:02,832

to the people that you want to view the recording.

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00:01:02,832 --> 00:01:06,598

Any person who is a staff member or student at DMU

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00:01:06,598 --> 00:01:14,560

can use this link to view the recording.