**Remove an instructor from a module shell**

Only module leaders or programme leaders have the authority to remove instructors from module shells. This task can be delegated by module leaders or programme leaders.

1. Open the **Users** area in the control panel for the module



2. From the list of users click on the grey circle icon next to the instructor you wish to remove and select **Change User's Role in Course**



3. Change the role to **Student** and click **Submit**



4. Click the grey circle again and select **Remove Users from Course**



4. Click **OK**

